

## **NOTICE OF MEETING**

**Environment, Culture and Communities Overview & Scrutiny Panel  
Tuesday 10 January 2012, 7.30 pm  
Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

**To: Environment, Culture and Communities Overview & Scrutiny Panel**

Councillor Finnie (Chairman), Councillor McLean (Vice-Chairman),

Councillors Mrs Angell, Brossard, Ms Brown, Finch, Gbadebo, Ms Miller and Porter

**cc: Substitute Members of the Panel**

Councillors Angell, Mrs Barnard, Harrison, Mrs McCracken and Mrs Temperton

ALISON SANDERS  
Director of Corporate Services

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- 1 If you hear the alarm, leave the building immediately.
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- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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## **AGENDA**

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**1. APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS**

To receive apologies for absence and to note the attendance of any substitute members.

**2. MINUTES AND MATTERS ARISING**

To approve as a correct record the minutes of the meeting of the Environment, Culture and Communities Overview and Scrutiny Panel held on 18 October 2011.

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**3. DECLARATIONS OF INTEREST AND PARTY WHIP**

Members are asked to declare any personal or prejudicial interest and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.

**4. URGENT ITEMS OF BUSINESS**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

**5. PUBLIC PARTICIPATION**

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

## **BUDGET CONSULTATION**

**6. 2012/2013 DRAFT BUDGET PROPOSALS**

To consider key themes and priorities for the Environment, Culture and Communities Department as outlined in the Council's Draft Budget Proposals for 2012/2013.

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To consider forming a Working Group to review the proposed reductions to public transport subsidies and concessionary fare support, as requested by the Executive.

## **PERFORMANCE MONITORING**

### **7. QUARTERLY SERVICE REPORT (QSR) AND SERVICE PLAN 2011/2012**

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the QSR for the second quarter of 2011/2012 (July to September) relating to Environment, Culture and Communities. An overview of the third quarter will be provided. A presentation in respect of the Environment, Culture and Communities Department's Service Plan will also be given.

**Please bring the previously circulated Quarterly Service Report to the meeting. Copies are available on request and attached to this agenda if viewed online.**

## **OVERVIEW AND POLICY DEVELOPMENT**

### **8. PROPOSED HIGHWAY WORKS 2012/2013**

To receive a briefing in respect of the proposed highway works in 2012/2013.

**Report to be circulated with but separate to the agenda document.**

### **9. WINTER PREPARATIONS**

A brief oral update in respect of the preparations for treatment of highways during the winter will be provided.

### **10. LOCAL DEVELOPMENT FRAMEWORK - UPDATE REPORT**

To receive a progress report in respect of the Borough's Local Development Framework.

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### **11. COMMUNITY INFRASTRUCTURE LEVY (CIL)**

To receive a progress update in respect of the implementation of the CIL.

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### **12. LOCALISM ACT 2011**

A report is attached describing how the Localism Act impacts on the work of the Environment, Culture and Communities Department.

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### **13. 2012/2013 OVERVIEW AND SCRUTINY WORK PROGRAMME**

To suggest items to be included in the Panel's Work Programme for 2012/2013. The 2011/2012 Work Programme, some suggested future review topics and a list of completed reviews are attached for reference.

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## **HOLDING THE EXECUTIVE TO ACCOUNT**

### **14. EXECUTIVE RESPONSE TO THE INTERIM HIGHWAY MAINTENANCE REPORT**

To consider the Executive response to the Interim Report of the review of Highway Maintenance being undertaken by a working group of this Panel. An update in respect of the Working Group's subsequent work is included.

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### **15. EXECUTIVE FORWARD PLAN**

To consider forthcoming items on the Executive Forward Plan relating to Environment, Culture and Communities.

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### **16. DATE OF NEXT MEETING**

The next meeting of the Environment, Culture & Communities Overview & Scrutiny Panel has been arranged for Tuesday 24 April 2012.